



Ryan White Title I HIV Health Services Planning Council

Donna Bryant, Chair
1845 East Roosevelt Street
Phoenix, AZ 85006
(623) 247-4390 phone
(623) 849-9410 fax
sweetdbryant@msn.com

Planning Council Support
1845 East Roosevelt Street
Phoenix, AZ 85006
(602) 506-6321
(602) 506-6885 fax
brendahope@mail.maricopa.gov

PLANNING COUNCIL MEETING MINUTES

Thursday, August 8, 2002
4:00 p.m. to 6:00 p.m.
HIV Care Directions
1366 East Thomas
Phoenix, AZ

Approved

The following provides a written summary of minutes recorded. To listen to the official recorded minutes contact Planning Council Support. The tape(s) will be provided for review.

MEMBERS, GUESTS and STAFF

| | | | |
|-----------------|--------------|----------------|----------------------|
| Elizabeth Ashby | Damon Gunn | Eric Moore | Keith Thompson |
| Michelle Barker | Brenda Hope | Sandra Norman | Jonathan Weisbuch |
| Robert Bartlett | Peter Houle | David Paquette | Carol Williams |
| Donna Bryant | Barr Jenkins | Connie Peters | Rosie Casillas-Young |
| Marti Cutler | Carlos Jorge | Cris Ramos | 10 Guests |
| Larry Fisher | Mark Kezios | Larry Stähli | |
| Juan Guevara | Laura Kroger | Erica Tekampe | |

Absent:

| | | | |
|----------------------|------------------------|---------------------|------------------|
| Feliciano Barrera | Dan Free (ap) | Cyrano Jones (ex) | Louie Tapia (ap) |
| Mary Jo Buerger (ex) | Deborah Frusciano (ex) | John Murray (ex) | Mary Rose Wilcox |
| Lee Cox (ex) | Felix Garcia (ex) | Stephen O'Dell (ex) | Marla Wing |
| Debby Elliott (ap) | Robert Horton (ex) | James Reed (ex) | John Wynant (ex) |

(ex = excused absence, ap = absent, alternate present)

WELCOME and INTRODUCTIONS

Donna Bryant called the meeting to order at 4:15 p.m. Members, guests, and staff introduced themselves.

DETERMINATION OF QUORUM and REVIEW OF SUMMARY MINUTES

Donna determined that quorum was present.

Summary minutes from the meeting held on July 11, 2002 were reviewed. It was noted that attendance for Donna needed to be corrected. Jonathan Weisbuch motioned to accept the minutes. Larry Stähli seconded the motion.

OUTCOME: The motion passed with two abstentions.

ADMINISTRATIVE UPDATE

David Paquette presented the following:

- Thanks to all those who attended the HIV/Hepatitis C conference. Approximately 175 people attended the session.
- Contracts are in place, or will soon be in place, for all allocations approved by the Planning Council. This includes reallocations that are on the agenda today.
- It is time to prepare the annual Title I Grant Application. It is a busy time, especially with Brian Hanna, the Manager of Ryan White Services out ill. Also, the HRSA All Title Meeting will take place soon, so the department will be very busy.

CHAIR UPDATE

Donna Bryant presented the following:

- Along with Donna, Mark Kezios will be representing the Planning Council at the HRSA conference in Washington, D.C. Planning Council Support will also be at the meeting, and will be unavailable.
- The Council revisited the “tabled” discussion regarding a suggestion that following an individual’s third unexcused absence, a letter should be sent to the individual notifying them that they have three unexcused absences and offer the individual an opportunity to address the Membership or Executive Committee.

The floor was opened to discussion. With no discussion offered, it was recommended that any suggestions regarding this issue be brought to the Membership Committee.

- A workgroup, lead by Juan Guevara and Mark Kezios, has been established for the Cultural Competency plan. If you are interested in participating, let them know.

COMMITTEE REPORTS

Allocations

Mark Kezios reported that the Committee has a proposal for mid year reallocation. The committee usually has several hundred thousands of dollars to reallocate. This year there was only \$31,500 to reallocate. The request for additional funding totaled \$720,779. The committee recommends reallocating \$31,500 to Title I Pharmaceuticals – our first priority.

Larry Stähli motioned to accept the midyear reallocation as proposed. Peter Houle seconded the motion.

OUTCOME: The motion passed unanimously.

The Committee then presented proposed revisions to secondary service category definitions. Larry Stähli motioned to accept the proposed service definitions. Jonathan Weisbuch seconded the motion.

OUTCOME: The motion passed unanimously.

The Allocations Committee will now focus on allocations for the 2003/2004-grant year. It was reinforced that there will be limited dollars to be used for services. The Committee is counting on support from Council Members and service providers.

It was suggested that the Allocations Committee, or some other committee look into the possibility of requesting funds for HIV services from the State. Arizona is one of the states that provide the least amount of funding for persons infected or affected by HIV. Council members

could contact candidates running for election this year, and ask why the State does not provide funding. If people who care about HIV services do not put the pressure on, no one else will.

It was clarified that the Council as a whole cannot lobby, but individuals can. The Planning Council can ask questions regarding a candidate's position.

It was suggested that the Planning Council seek direction from the County Attorney's office.

Community Planning & Assessment

Larry Stähli reported that the Needs Assessment has been completed, although copies are not yet available. This project would not have been completed without the help of Council and community members, service providers, and the Department of Health.

The Committee will meet on August 29, 2002 from 1:00 p.m. to 3:00 p.m. to review the document, and review Policies and Procedures.

Consumer Advocacy

Cris Ramos reported that a Consumer Forum was held on Wednesday, July 24, 2002 and Garry Robinson gave a very good presentation. The next forum will be in September, and the topic will be Alternative Therapies. The next Committee meeting will be on August 28, 2002 at the Department of Public Health, from 11:30 a.m. to 1:30 p.m.

Membership

Carlos Jorge reported that the Membership Committee met yesterday, and selected four nominees for Planning Council Membership. The following names will be submitted to the Board of Supervisors for appointment to the Council:

Jean Cox
Sheree Denny
Kibby Lemons
Cynthia Trottier

The Committee continues to recruit "people of color" for Council membership.

The next meeting is scheduled for September 4, 2002, 11:30 a.m. to 1:30 p.m. at the Grunow Building.

The draft version of Membership Policies and Procedures, which was mailed to Council Members in advance, was reviewed.

On page 5, section 6, second bullet, it was clarified that voluntary resignation occurs with three "unexcused" absences, as noted in the Planning Council Bylaws.

Larry Stähli motioned to accept the Membership Policies and Procedures as amended. Eric Moore seconded the motion.

OUTCOME: The motion passed unanimously.

Rules

Larry Stähli reported that the Rules Committee will set up a meeting towards the end of August. If you are interested in attending the meeting, contact Brenda, and she will send you the confirmed meeting date and time.

ELECTION OF GENERAL PUBLIC MEMBER

Ballots were distributed for the election of a General Public Member for the Executive Committee.

While the ballots were counted, Donna asked people visiting the Council meeting to tell us about themselves.

Congratulations to Eric Moore, the new General Public Member of the Executive Committee.

ADJOURN

Larry Stähli motioned to adjourn the meeting, and Carlos Jorge seconded the motion.